

## Frequently Asked Questions

### General

**1. Will this event be held in-person?**

Yes. The 13<sup>th</sup> Los Angeles County Women's Leadership Conference will be held in-person at The Westin Bonaventure Hotel & Suites, Los Angeles on Thursday, August 15, 2024. The event is a full day event with registration opening at 7:00am, program starting at 8:30am, and the event concluding at 5:00pm.

**2. Is this Conference open to the public or only for County employees?**

The Conference is open to the public.

**3. Will there be a virtual or live streaming component to the Conference?**

We will not have a live stream or a virtual component to the Conference. Recordings of the Conference will not be available after the event to attendees.

**4. Can I still register?**

Tickets are already sold out! Interested attendees can join the waitlist on our website at [www.lacountywomensleadership.org](http://www.lacountywomensleadership.org). You will be contacted if a ticket becomes available.

**5. Is the Conference assigned seating?**

General admission seating is not assigned and will be first come first serve when the doors open. General admission seating is not reserved throughout the day; your seating may change from the morning to afternoon general session.

Reserved group tables are the only option to reserve seating and includes the purchase of a table with 10 attendees. Attendees sitting at reserved tables will have their table assignments on their name badge.

**6. What do I need to know before the day of the Conference?**

Follow us on X & Instagram to get the latest updates and tips! There will be lots of activities and social media games for attendees to win prizes. We will also have professional headshot photographers for attendees, so make sure you come camera ready!

Other items to bring:

- Reusable water bottle, stay hydrated!
- Notebook and pen to jot down all the knowledge and inspiring message from our speakers
- Phone charger so your phone is ready to take pictures with your colleagues and new friends!
- Comfortable shoes! The Conference will take place within The Westin Bonaventure on the 1<sup>st</sup> and 2<sup>nd</sup> levels. Stairs, escalators, and elevators are available but be ready to put your steps in!

## **Parking**

### **7. Is parking included with the registration fee? And where can I park?**

Parking is not included with a ticket. A limited number of valet parking will be available at The Westin Bonaventure for \$22. We encourage attendees to park at nearby parking garages, carpool, or take public transportation.

For more information on directions and parking, click [here](#).

## **Health & Safety**

### **8. What are the COVID protocols for this event?**

We will be following the current safety protocols provided by The Westin Bonaventure and the County's Health Orders at the time of the event. At this time, it is not required to wear a mask or show proof of vaccination/negative COVID test.

We encourage all attendees to take precautions to protect themselves and others by following these recommendations:

- a. Perform a daily symptom self-check prior to entering the venue.
- b. Be mindful of other people's personal space.
- c. Wearing a mask is highly encouraged and strongly advised when not actively eating.
- d. Consider getting vaccinated or your booster if not already done.

The COVID protocol is subject to change per County's Health Orders and The Westin Bonaventure's protocols at the time of the event. The Conference will notify attendees of any change in these protocols.

*Have a question? Contact us at [lacwlc@pw.lacounty.gov](mailto:lacwlc@pw.lacounty.gov)*

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